

## Elements of a Sponsored Projects Application

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### PROJECT CLASSIFICATION

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#### **NEW**

A proposal submitted to a sponsor for the first time, or a proposal being resubmitted after having been declined by a potential sponsor.

#### **CONTINUATION**

Depending on the terms of the initial award, some multi-year projects are negotiated each year as non-competitive renewals where funding is based on sponsors determination as to whether to provide funding for the budget period subsequent to that previously supported. Sometimes the Principal Investigator / Program Director (PI/PD), may be also required to submit a progress report before the sponsor will continue to support the original award and release additional funds.

#### **RENEWAL**

A request for funding to renew, by one or more additional budget periods, an existing funded project that would otherwise end.

#### **SUPPLEMENT**

A request for an increase in support in a current budget period for expansion of the projects approved scope of work. The request may specify budgetary changes required for the remainder of the project period as well as for the current budget period.

#### **NOTICE OF INTENT (NOI) OR LETTER OF INQUIRY (LOI) TO APPLY FOR AN AWARD**

A brief summary of your proposed project that a sponsor may require in order to determine if an applicant will be allowed to submit a full proposal. The summary allows the sponsor to determine whether or not a proposed project aligns with their funding purposes.